

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
KAUAI ISLAND UTILITY COOPERATIVE**

Held at 4463 Pahe`e Street

Lihu`e, Kaua`i, Hawai`i

On July 31, 2017

**MINUTES**

**Call to order at 10:00 am.**

**1. Roll Call**

1.1 **Present:** Directors Allan Smith (Chairman), Dee Crowell, Patrick Gegen, James Mayfield, Teofilo Tacbian, Jan TenBruggencate (Vice Chair), and Peter Yukimura (Treasurer); and David Bissell (President and CEO). A quorum of directors was present.

1.2 **In attendance:** Laurel Loo (General Counsel), Karissa Jonas (CFO), Tim Blume (Regulatory Manager), Brad Rockwell (Power Supply Manager), Beth Tokioka (Communications Manager), Mike Yamane (COO), and Pua Chin (Executive Administrator).

1.3 **Excused:** Directors Calvin Murashige (Secretary) and David Iha

**2. Approval of Agenda** - The agenda was approved as circulated.

**3. Public Testimony** – None.

**4. New Business.** It was determined that the following items listed on the agenda should be discussed in Executive Session.

4.1 Discussion and approval to file a Distributed Energy Resources (DER) tariff with the Hawaii Public Utilities Commission (PUC).

**5. Executive Session.** At 10:03am, the Board entered into an Executive Session closed to the public on matters limited to those specified in Section II. A. 2. of Board Policy No. 16. The items to be discussed in the Executive Session are matters of a proprietary or financial nature, public disclosure of which could affect on-going or potential negotiations or legal or administrative proceedings and human resource issues related to the hiring, evaluating, dismissing or disciplining an officer or employee and a matter requiring legal consultation on issues pertaining to the powers, duties, privileges, immunities and liabilities of the Board of Directors.

6. **Decision Making.**

6.1 The open session of the Meeting was reconvened at 11:02 a.m. and upon the motion of Director TenBruggencate and the second of Director Crowell, the following decisions made in Executive Session were ratified by all Directors present:

6.1.1 Approval to file a Distributed Energy Resources (DER) tariff with the Hawaii Public Utilities Commission (PUC) on the condition there are no substantive changes to the document prior to filing.

7. **Adjournment.**

7.1 The meeting was adjourned by unanimous consent at 11:03am.

/s/ Kathleen Chin

Kathleen Chin

Recording Secretary